



Minutes of the Annual Meeting of the Membership  
of the Colorado Chautauqua Association  
Friday, July 16, 2010  
Rocky Mountain Climbers Club Room, Chautauqua Community House

**Board of Directors Present:** Steve Brett, Richard Foy, Mike Franson, Barbara Sublett Guthery, Conrad Lattes, John Meyer, Ed Sanders, Phil Shull, Josh Taxman, Tom Thorpe, Kathleen Woodberry (and Nancy Kornblum, City appointee who will take office September 1<sup>st</sup>)

**Absent:** Ben Gilbert, Patricia Limerick, Richard Polk [one vacancy]

**CCA Staff present:** Executive Director Susan Connelly; Director of Operations Jim Turner; Director of Finance and Administration Sue Brophy; Director of Marketing and Development Ann Obenchain; Lodging Manager Bert Farin

**CCA Members Present:** Tom Galey Sr., Sharon Galey, Tom Galey Jr., Betsy and Bill Patterson, Deb van den Honert, Grayson Cecil, Betsy Matteson, Maude Huey Kenyon and John Kenyon, Virginia Smith, Peggy Archibald, Sally Duncan, Donna and Dick Meckley, Dick Ramser, Joanne Pack, Scott Simmons, Catherine Long Gates and Ann Hyde, Neel Garland, Mary Ann Edson, David Phelan, Doug Bonnette, Jan Meyer, plus two

**Call to Order** - CCA Board president John Meyer called the Annual Meeting to order at approximately 4:00 p.m. At his request, all those present introduced themselves and stated their affiliations with Chautauqua and CCA.

**State of Chautauqua** - Mr. Meyer told a humorous story to illustrate a point about various roles and responsibilities of CCA Board, staff and various Chautauqua stakeholders. Mr. Meyer emphasized CCA's focus on enhancing the visitor experience, sustainability and key partnerships. He said that how we do things will always change but why we do things - to advance the CCA mission - will not. He then asked CCA Executive Director Susan Connelly to report on some highlights of the last year.

Ms. Connelly noted that this was her seventh time addressing the CCA Annual Meeting. She highlighted successes and challenges/opportunities over the last 12 months, including:

- **Financial** - CCA not only survives but thrives, with strong current financial results over the last seven years. As it has in recent years, the CCA Board of Directors approved a 2010 budget that utilizes some retained earnings from prior years (vs. only projected revenues from 2010) in order to provide even more operational, programmatic and capital improvements this fiscal year. We are fortunate that despite the challenging economy, CCA is on target or better in terms of budget year to date and we foresee remaining on-target for the balance of the 2010 fiscal year.

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- Buildings and Grounds - CCA continues to invest in our cottages and public buildings, with some highlights including: completion of insulation of attics and crawl spaces in almost all 58 cottages; installation of whole house fans in about half our cottages and new evaporative cooling systems in Columbine, Community House and Academic Hall; complete renovation of cottage 703, plus several additional upgrades in various cottages; upgrade of patio / porch furniture in approximately 20 cottages so far; first phase of landscaping in the front yards of CCA-owned cottages; completed Phase I of implementation of our Interpretive Services Plan, and Phase II is underway, to include a downloadable audio tour of the historic core linked to the interpretive signage; and among the upcoming projects this fall will be replacement of the roof of the Dining Hall in late fall, hopefully with a grant from the State Historic Fund but even without, and will make energy efficiency improvements to that 112-year old building.
- Environmental Sustainability and Learning Laboratory - Continuing implementation of our Comprehensive Environmental Sustainability Plan included or will include expansion of recycling / composting, installation of weather sensors on irrigation systems, replacement of most light bulbs with CFLs, insulation of the remaining cottage attics and crawl spaces, and use of energy-efficient technology and strategies when installing cooling, heating, and hot water systems. We also went to a downloadable summer calendar on our website vs. a printed and mailed calendar as in previous years to save paper. We are very pleased with the feature in a special publication of the Boulder County Business Report on our ongoing "greenest National Historic Landmark" initiative, results to date, and our commitment to being a learning laboratory.
- Programming - In addition to our ongoing collaboration with the Colorado Music Festival, our popular concerts, our silent films, and our traditional collaborations with the Barbershoppers and Lemon Spongecake Contemporary Ballet, new programming has including our expanded author series, Ignite Boulder, the upcoming TEDx, our upcoming current events programs about climate change communication and healthy food in our schools, and Rootles - Quests for the Curious, the return of the Buck Arnold Forum
- Parking - again collaborating with the City of Boulder and the Colorado Music Festival to provide free off-site parking and free shuttle service connecting Chautauqua to downtown Boulder and points east on all Auditorium concert nights May through September and, new this summer, an education campaign to seek voluntary compliance with limiting parking within the historic core to historic core users.
- Enhanced Communications and Outreach - continued improvements to CCA's website, including lots of wonderful photographs and additional information on our "Greenest NHL" efforts; added online lodging registration capability and started really using social media

Ms. Connelly said that CCA's challenges are mostly opportunities, and include:

- Financing implementation of the all of our desired improvements - physical, environmental, programmatic - to ensure long-term sustainability for Chautauqua - ANOTHER century, we sometimes say.
- Expanding program offerings in a way that capitalizes on the uniqueness of Chautauqua as a place and a cultural tradition while responding to the current needs of our markets AND not creating overuse of the park.

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- Balancing our desire to provide more free programming with need to drive “ticketed attendance”
- Making an effective case for public support/donations without having a “crisis”
- Expanding cadre of volunteers, especially in the area of tours of the National Historic Landmark

Ms. Connelly thanked the Board of Directors and CCA staff for their hard work and great results over the last year. She recognized and thanked John Meyer and Conrad Lattes, who will be leaving the Board at the end of August, noting that Mr. Meyer had served two separate terms as Board president during his six years on the Board. She expressed appreciation for the opportunity to serve CCA and Chautauqua.

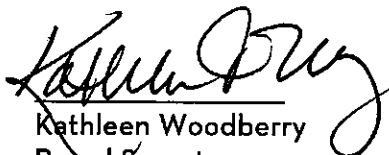
**Member Input and Public Comment** - Cottage owner Deb van den Honert inquired about renewal of the CCA-City lease. Cottage owner and Chautauqua Cottagers Association president Dick Ramser said that undergrounding the overhead utility lines is a priority, mentioned hearing good comments about the summer 2010 parking program, and requested better signage of the one-way portion of Kinnikinic. Cottage owner Mary Ann Edson said that the grounds looked great, that she appreciated the CCA landscape contractor also being able to work on individually owned cottages, and inquired about the lighting plan. Cottage owner Jan Meyer suggested getting use of the City’s portable speed detector device. Scott Simmons called attention to the large pothole on Morning Glory. Peggy Archibald noted the confusion in membership renewal this year.

**Special Presentation** - President John Meyer introduced former CCA Board member and Board president George Karakehian who resigned from the CCA Board last November after being elected to the Boulder City Council. John thanked George for his service – and recognized George also for his donation of 384 historic photos of Chautauqua for the CCA archives.

**Announcement of Election Results** - Ms. Guthery, as chair of the Nominations Committee, confirmed that the required minimum quorum of members voting to constitute a quorum had been met and announced the re-election of incumbent Josh Taxman and the election of former CCA Board members Betsy Matteson and Bill Patterson to the Board. Each will serve a three-year term starting September 1<sup>st</sup>.

**Adjournment** - Mr. Meyer adjourned the Annual Meeting at approximately 5:00 p.m.

Respectfully submitted,

  
Kathleen Woodberry  
Board Secretary